



Worldwide Shipping Instructions
International Exhibitors

MRO AustralAsia 2024

13 - 14 November

Sofitel Brisbane Central

APPOINTED BY



TWI has been appointed by **Aviation Week Network** as the official transportation coordinator and on site handling agent of equipment and display materials for exhibitors participating in **MRO AustralAsia 2024**.

On the following pages are specific instructions pertaining to this show, including shipping deadlines and documentations requirements.

Latest Arrival Dates	
Air Freight – Brisbane (BNE)	10 Days prior to final booth delivery
FCL Sea Freight – Brisbane Port (AUBNE)	10 Days prior to final booth delivery
LCL Sea Freight – Brisbane Port (AUBNE)	15 Days prior to final booth delivery

CONSIGNMENT INSTRUCTIONS FOR AIR

All shipments must be sent on a “freight prepaid” basis. A 5% outlay commission will be charged on all “freight collect” consignments

CONSIGNEE (AIRFREIGHT)

GEL Events Pty Ltd
17 Randor Street
Campbellfield VIC, 3061 Australia
ATTN. INTERNATIONAL Department –
international@gelevents.com.au

NOTIFY PARTY

MRO AustralAsia 2024

GEL Events Pty Ltd
Exhibitor Name / Stand Number
c/o EXHIBITION NAME & VENUE



CONSIGNMENT INSTRUCTIONS FOR OCEAN – LCL & FCL

All consolidated shipments must be issued with a House Bill of Lading or House Airway Bill. A consolidated cargo manifest must also be provided.

CONSIGNEE (SEAFREIGHT)

GEL Events Pty Ltd
17 Randor Street
Campbellfield VIC, 3061 Australia
ATTN. INTERNATIONAL Department –
international@gelevents.com.au

NOTIFY PARTY

GEL– daniela@gelevents.com.au
Tel: +61 1300 013 533
Exhibitor Name / MRO AustralAsia 2023/ Stand Number

PRE-ADVISE

Pre alerts Deadline for Airfreight:

Minimum 5 days prior to scheduled ETA of air cargo
Other than AWB / BL copies - please include all supporting documents such as commercial invoice, letter of authority etc.
in your pre alert so we have the latest versions of your issued documentation on file.

CARGO PRE ALERTS

Pre alerts Deadline for Sea freight :
Minimum 14 days prior to vessel ETA

Please email all pre alerts to:
international@gelevents.com.au

IMPORTANT INFORMATION FOR COMBINATION Shipments / ATA CARNETS

Cargo being shipped by commercial Invoice and ATA CARNET -
Please ensure cargo consisting of temporary items shipped under ATA Carnet and permanent items shipped under Commercial invoice will need to be split under separate House AWBs / BILLS OF LADING.

We are not able to clear shipments which do not have separate HAWBs/ HOUSE BL's issued (1 HAWB for ATA Carnet and 1 HAWB for goods covered under commercial invoice).

PLEASE ENSURE THE ORIGINAL ATA CARNET IS SENT VIA COURIER SERVICE AND NOT ATTACHED TO THE FREIGHT OR AWB POUCH -DELIVERY DETAILS / OFFICE LOCATION TO BE CONFIRMED ON A CASE TO CASE BASIS



PACKING

In order to minimize damage to the goods you will be shipping, please ensure if at all possible that your shipment is skidded before it leaves your facility. It must be packed in separate boxes and individually labeled. Contact your TWI representative for further details.

Due to multiple handling of freight cases TWI urges exhibitors to use strong wooden cases. Bolted returnable types of cases that offer protection from the elements are ideal. If your cases are secured with a lock or combination please provide the key or combination at time of tender for Customs access if necessary.

COMMERCIAL INVOICE/PACKING LIST

Please prepare the invoice/packing list with the following details:

Commercial invoices and packing lists can be combined on one document if they list quantity, description, value of each item, weight and dimensions of each package.

Your company's Federal Employer Identification Number and any applicable license numbers.

Complete, precise, simple and non-technical description of all items should be listed on the invoice with HTS codes.

Electronic copy of each commercial invoice should be sent to TWI Operations:
Jenn Padilla – jpadilla@twigroup.com and our on-site partners at GEL:
Daniela Romaniw - daniela@gelevents.com.au



ATA CARNET

An ATA Carnet is recommended if you plan to send equipment to multiple countries or if you plan to send highly valued equipment.

SHIPMENTS CONTAINING BATTERIES

Please contact your TWI Representative as soon as possible if you are shipping batteries, or your equipment contains batteries of any kind (*including laptops/tablets/notebooks*), so that we may inform you whether IATA packaging and labeling requirements pertain to your shipment.

We have provided labels if they are needed. These labels must have the telephone number of a person knowledgeable about the shipment and the UN# listed for type of battery. It is not required to be monitored at all times that the package is in transit. It is acceptable for the number to be monitored during the company's normal business hours in order to provide product-specific information relative to the shipment and the UN# must be listed on the outside of each package containing any batteries.

The phone number listed cannot be a toll-free number.

[IATA Battery Regulations](#)

[IATA Battery Label](#)



A material safety data sheet (MSDS) is required for all battery shipments.

Failing to inform us ahead of time regarding any batteries that are contained in your shipment may result in delays or refusal by the airlines to accept the shipment.

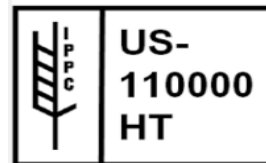


SHIPMENTS WITH NON-MANUFACTURED WOOD PACKING

All shipments containing Non-Manufactured Wood Packing (NMWP) must be either **heat-treated or fumigated**. NMWP and Solid Wood Packing Material (SWPM) must bear markings indicating the type of treatment under the ISPM 15 regulations.

Any packing that does not comply with these requirements will be refused, destroyed, or returned to its origin, resulting in a considerable delay.

Please contact your TWI representative if you have any questions regarding the NMWP rule.



TERMS OF PAYMENT

All TWI / GEL invoices for this exhibition are for immediate payment. Major credit cards accepted include American Express, Visa, Mastercard and Eurocard.

INSURANCE

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including move-in and dismantling periods).





AUSTRIA
SCHENKER & CO AG
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CONTACT: MATTHIAS HOLEK
MATTHIAS.HOLEK@DBSCHENKER.COM

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AGILITY - FAIRS & EVENTS
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BELGIUM
ZIEGLER EXPO LOGISTICS
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BRAZIL
FULSTANDIG SHOWS & EVENTS
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REVITAL.HALFON@HERMES-EXHIBITIONS.COM

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